## Eastern Region Transition Newsletter #4



### At STAS, YOU make the difference

Securitas Transport Aviation Security Ltd. (STAS) produces these Eastern Region Transition Newsletters in an effort to communicate to current screening and management personnel in the region, and keep you informed of our transition progress.

Previous Newsletters are posted on www.securitas.ca, and have been distributed electronically to unionized personnel, by regional union representatives.

### Transition Update

STAS would like to thank current screening personnel, administration and management working in the Eastern Region for your transition assistance in the past two months. We are very impressed with the level of interest and prompt attention that all personnel have shown during the hiring process.

It is because of you that we are on track for a successful November 1 start-up.

#### Next Steps

As we have already communicated to all of you, due to the nature of the security work that STAS is providing, a reference and criminal background check is a necessary step in the STAS hiring process. As you know, the reference checks have been ongoing and are close to completion. The next step in our process is to conduct a criminal background check. Your privacy and consent is important to us. Securitas will be using an organization called Backcheck, an industry leader in these types of services, to conduct our criminal background checks.

If you have provided us with an email address during the application process, you will be receiving an email with a "Consent Form" attached. Instructions will be included within the email to explain what you need to do. Please check your email!

If you wish to receive a copy of this form via email, please submit your request to stas.hr@securitas.ca

Integrity | Vigilance | Helpfulness

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For those of you who have not provided us with an email address, you must download the consent form from the backcheck website.

http://backcheck.net/SecuritasAviationSecurity/

Once you have filled in the Backcheck consent form you have 2 options:

 scan the completed form and email it to stas.hr@securitas.ca or
fax the completed form to (1) 514-828-4221

You do not have to re-send copies of your identification.

An important note to everyone: the consent form contains an area where individuals must declare any and all convictions they have been charged with. We encourage everyone to be honest with their information. Many convictions will not prevent you from receiving Transport Canada/CATSA/RAIC clearance however if you do not disclose them on the form, your criminal check will not pass and your candidacy may be disqualified from the hiring process. If you have a pardon in progress, please indicate the pardon reference number on the form.

IN ORDER FOR THIS IMPORTANT PROCESS TO BE COMPLETED IN A TIMELY AND EFFICIENT MANNER

ALL CONSENT FORMS MUST BE SENT TO US BY OCTOBER 14TH

Thanks for your ongoing cooperation!